

Welcome!

You have decided to embark on an exciting career, and you do not need a college degree, though it helps to have one. As you will discover in whatever area of insurance adjusting you pursue, there is always something new to experience.

Send an email to admin@txadjustertraining.com acknowledging you have read and understood the requirements noted below. Please include your name and phone number in the body of the email. When you made the payment, you should have downloaded these files:

1. Read Me First (this file)
2. Detailed Course Outline
 - This is the planned instruction time per topic. The specific start and stop time of each section and lunch break is approximate.
3. Self-Study
 - This class is a 40-hour class with 10 of those hours studying this file prior to class. Passing an open-book, online exam (minimum score of 70) is required. The link and password are included in the document. You will have three attempts to pass the exam.
4. Insurance Terminology Games
 - These are designed to aid in learning and memorization of insurance terms used throughout this course. 40% of the exam is based on these terms.
5. Affidavit
 - You **must** have this document to take the class.
 - Print this form and bring it to the first day of class. Neatly print your full name (no initials) and your current physical address (no P.O. Box).
 - This document must be signed in front of a notary acknowledging you spent at least 10 hours studying prior to class. The instructor must retain this form for the Texas Department of Insurance auditors.
 - A notary will be available at no charge if needed.
6. Texas Fingerprint Service Code Form
 - This form is needed to obtain your fingerprints for the state to conduct a background investigation. Scheduling your fingerprinting may be difficult depending on the available services and your schedule. Plan on scheduling your session prior to the last day of class so there are no delays in submitting your application.
7. Adjuster Application
 - This is the actual application you will need to submit to the state. The form has fill-in blanks that you can complete and then print. Complete what you know and we will go over the remainder on the last day prior to the exam.
 - You can opt to submit an [electronic application](#).